

**Ironwood and Oakwood Golf Club**  
**Chelsea's Tee Time Quick Steps – Bookings**

Call (480) 895-1805. You will be asked to enter your member number (and record your name if not previously recorded) at the beginning of the call. By being prepared, you will find the telephone system very easy to use. To enter guests enter your member number again. You can make, edit or cancel your tee time booking after the placement of requests 10 AM 4 days before play until 2 PM the day before play. The system asks the following:

| <b>System Question</b>         | <b>Valid Response</b>   | <b>Member's Input</b> |
|--------------------------------|---|-----------------------|
| Main Menu                      | 2=For Booking   |                       |
| Type Of Booking                | 1=Make a Booking  |                       |
| Day Wanted                     | 1=Sun, 2=Mon, 3=Tue, 4=Wed, 5=Thu, 6=Fri, 7=Sat   |                       |
| Is Day And Date Wanted Correct | 1=Yes, 2=No   |                       |
| Course Wanted                  | 1=Ironwood, 2=Starting from the Palms, 3=Starting from the Sonoran, 4=Starting from the Lakes or 5=Oakwood/Ironwood |                       |
| Number of Players              | 1 to 4  |                       |
| Tee Time Desired               | 4 digit time (i.e. 0830)  |                       |
| Select Time Found (Note 1)     | 1=Earlier Time, 2=Later Time, 3-4 (Edit Options)  |                       |
| Player 1's Number              | 8 digits  |                       |
| Player 2's Number              | 8 digits  |                       |
| Player 3's Number              | 8 digits  |                       |
| Player 4's Number              | 8 digits  |                       |
| Repeat Booking Entered         | 1=Yes, 2=No   |                       |
| If Option 1 - Repeats Booking  | No Response   |                       |
| (Repeats Confirm Number)       | No Response   | Write number here →   |
| Want To Send Emails?           | 1=Yes, 2=No (Only asked if email addresses exist)   |                       |

<sup>(1)</sup> The system will repeat the closest available earlier time and the closest available later time if the exact time is not available. Press 1 for the earlier time found, 2 for the later time found, 3 to change the tee time desired, 4 to change the course or 5 to change the date of play. Options 3 through 5 discards the original seek results and finds new times for the golfer.

| <b>Cancel Booking Questions</b> | <b>Valid Response</b>                             | <b>Member's Input</b> |
|---------------------------------|---|-----------------------|
| Main Menu                       | 3=For Bookings                                    |                       |
| Type Of Booking                 | 2=Cancel a Booking                                |                       |
| Booking Confirm Number          | 5 digits  |                       |
| Member Number                   | 8 digits  |                       |
| (Repeats Booking)               | No Response                                       |                       |
| Cancel Or Keep                  | 1=Delete Booking, 2=Keep Booking                  |                       |
| (Repeats Booking Cancel Number) | No Response                                       | Write number here →   |
| Want To Send Emails?            | 1=Yes, 2=No (Only asked if email addresses exist) |                       |

**Edit Tee Time Bookings**

To edit bookings select option 3 (For Bookings) from the main menu, then select option 3 (Edit a Booking). You can change the time or course of your booking, or add/replace/delete players to your booking.